

PIERCE JOINT UNIFIED SCHOOL DISTRICT

JOB DESCRIPTION

JOB TITLE: CLASSROOM TEACHER
(PRIMARY/SECONDARY)

REPORTS TO: SITE PRINCIPAL

NATURE AND SCOPE OF JOB:

Implements school board policy regarding the educational curriculum under the direction of the administration assigned to a particular school.

JOB FUNCTIONS:

ESSENTIAL FUNCTIONS:

1. Teaches one or more subjects to students.
2. Communicates with students orally and in writing. Understands and is understood by students.
3. Develops lesson plans for instruction. (e.g., utilizes district curricula to determine objectives; identifies skills and concepts; may augment planning with supplementary materials from research, textbooks, other sources; etc.)
4. Implements lesson plans. (e.g., adapts curricula to present instruction in an organized, systematic, and meaningful manner; etc.)
5. Bases instruction on accepted principles of learning and research about teaching. (e.g., improves and/or maintains student achievement by addressing learning styles, uses teacher-developed tests, standardized tests, and other data to assess student progress; adapts methods to various student learning styles and modalities, questions student and encourages critical thinking, etc.)
6. Maintains records. (e.g., assigns and corrects student work; administers tests; issues reports to others; keeps attendance and records of student/class performance; etc.)
7. Maintains student discipline. (e.g., develops student expectancies and applies them to establish and maintain a classroom environment which promotes learning; personally monitors individual students, small groups, and large groups of individuals; uses ancillary personnel to facilitate student achievement, performance, and behavior; and to motivate and build self-esteem; etc.)
8. Communicates with others. (e.g., provides accurate and legible reports of student/class performance; informs parents/guardians; communicates by various means with staff, parents, administrators, and the community; understands and is understood by others, etc.)
9. Maintains a safe classroom environment. Observes, notes, and reports potential safety concerns. (e.g., encourages students to recognize and respect safe practices; promotes safety at the work site; conforms to prescribed safety standards; etc.)
10. Participates in meetings, seminars, conferences and serves on committees, as appropriate.
11. Performs other duties within the scope of employment and certifications, as assigned by an appropriate administrator. (e.g., may sponsor activities; supervises students outside the classroom, etc.)

Classroom Teacher (Primary/Secondary)

OTHER FUNCTIONS:

1. Attends and supervises curriculum oriented fields trips.
2. Keeps informed by reading building and district communications.
3. Responds to requests for information in a timely manner.

STANDARDS OF PERFORMANCE FOR CURRENT PJUSD TEACHERS

The performance appraisal of persons employed as classroom teachers is based upon the Pierce Joint Unified School District employee contract; evaluation Ed Codes 44660, 44662-44664.

MINIMUM QUALIFICATIONS

TRAINING

Bachelor degree from an accredited college or university.

CREDENTIAL

Appropriate credential issued by the California Department of Education.

MENTAL/PHYSICAL REQUIREMENTS (SAMPLE, NOT INCLUSIVE):

1. Writing, reading, visual acuity, auditory acuity, complex cognitive functions (i.e., problem solving, conflict management, influencing, assessing, evaluating, prioritizing, interpersonal relations, sorting and calculating, leading, organizing, planning, negotiations, etc.). manual dexterity, speaking, sitting, reaching, and mobility within assigned classroom.
2. Emotional stamina sufficient to manage a wide range of behaviors. (e.g., aggression, rejection, isolation, etc.)
3. Exert force to approximately 25 pounds, occasionally 10 to 20 pounds, or negligible force constantly.

Classroom Teacher (Primary/Secondary)

EXAMPLES OF EQUIPMENT USED TO PERFORM TASKS:

Telephone/Intercom
Computer/tablet
Copy machines
Document Cameras
Interactive Whiteboards

PRIMARY WORKING CONDITIONS (SAMPLE, NOT INCLUSIVE):

Climate controlled classrooms which may fluctuate in temperature and humidity.
Outside playgrounds, halls, lunchroom areas, and bus loading areas which require individual mobility and visual acuity.

HAZARDS (SAMPLE, NOT INCLUSIVE):

Furniture, playground equipment, communicable diseases, aggressive physical contact with students.

-EMPLOYEES ARE HELD ACCOUNTABLE FOR ALL DUTIES OF THIS JOB-